

SKILL SET – ENSURE COMPLIANCE WITH LEGISLATION ¹

A NETWORK OF PROFESSIONALS COMMITTED TO BUILDING REGULATORY CAPABILITY AND KNOWLEDGE THROUGH SHARED EXPERIENCE.

FUNCTION	FOUNDATIONAL	INTERMEDIATE	ADEPT	ADVANCED	HIGHLY ADVANCED
DETERMINE COMPLIANCE STRATEGIES	 Understand: how to access relevant legislation requirements of agency and stakeholders under the legislation how to apply relevant legislation to allocated work relationships between your agency and other agencies and jurisdictions. 	 Under minimum supervision: access relevant legislation consistently interpret and apply legislation co-operate with other agencies and jurisdictions. Working knowledge of: role of agency in relation to other regulators compliance requirements of allocated work legislation as it applies to own work appropriate agency practices and procedures. 	Working independently have ability, in accordance with agency policies and procedures: • to access relevant legislation • consistently interpret and apply legislation • co-operate with other agencies and jurisdictions.	Guide and advise teams to implement compliance strategies.	Lead planning and design of compliance strategies.
PROMOTE COMPLIANCE	 Understand how to communicate as a regulator. Under direct supervision: apply agency policy and procedures to meet compliance requirements identify areas of uncertainty in work space and be able to take appropriate action identify implications of non-compliance and seek assistance to guide work practices 	 Working knowledge of communicating as a regulator. Under minimum supervision: apply agency policy and procedures to meet compliance requirements identify areas of uncertainty in work space and take appropriate action identify implications of non-compliance to guide work practices 	 Working independently: communicate as a regulator apply agency practices and procedures to meet compliance requirements identify areas of uncertainty in work space and be able to take appropriate action identify implications of non- compliance to guide work practices 	Supervise, guide and advise teams to model and encourage compliance with legislative requirements.	Design and plan strategies to model and encourage compliance with legislative requirements.



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FUNCTION	FOUNDATIONAL	INTERMEDIATE	ADEPT	ADVANCED	HIGHLY ADVANCED
PROMOTE COMPLIANCE	 provide quality advice on process and procedures identify gaps in organisations Safe Operating Procedures ?(SOPs) which could lead to non-compliance with agency procedures review own work seek feedback from others evaluate own gaps in knowledge and seek assistance. 	 provide quality advice on process and procedures identify gaps in organisations SOPs which could lead to non-compliance with agency procedures. review own work seek feedback from others evaluate own gaps in knowledge and seek assistance. 	 provide quality advice on process and procedures identify gaps in organisations, SOPs which could lead to non-compliance with agency procedures review own work identify own gaps in knowledge and apply solutions. 		

1 See also: 'Plan, undertake and finalise investigations' and 'Assess and act on non- compliance'

This capability has linkages with the Australian Government National Training Competency CBSBCOM405